

**Department of Earth and Space Sciences  
Meeting of the Faculty  
Friday, May 1, 2020  
Remote Zoom Meeting – 2:30 p.m.**

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**Minutes**

**Call to Order – Meeting of the Faculty in Open Session**

- **Approval of Meeting Minutes**
  - Approval of **April 3, 2020** open session meeting minutes-
    - Motion to approve meeting minutes (via Catalyst survey)
      - **25 Approved, 0 Opposed, 0 Abstain**
  
- **Announcements**
  - Three awards to report:
    - Dave Montgomery was awarded the Vega medal.
    - Kate Huntington awarded the college's Excellence in Contributions to Diversity award.
    - Meghan Oxley was awarded the NACADA Global Outstanding Advising Award - Primary Advising Role, a global level award for excellence in academic advising.
  - Michelle Barr's last day was Friday, May 1. Christopher Wren will be covering Michelle's role while she is on leave. Please send him any questions or scheduling requests, [cw11185@uw.edu](mailto:cw11185@uw.edu).
  - Reminder regarding retirements of Dave McDougal and Kathy Gabriel (her last day was Thursday, April 30<sup>th</sup>). Please add to their online cards.
  - Eunice will be moving into Kathy's position. We have opened hiring for Eunice's position.
  - Title IX training is scheduled for Thursday, May 21. Please plan to attend.
  - COVID-19 Town Hall update from Ana Marie Cauce: **we will have in-person classes this Fall but we will also be required to have online course options.** More discussion to follow.
  - Fall undergraduate enrollment will not impact our ability to support graduate students with TAs. If there is an enrollment reduction, we might support more RAs instead of TAs. The incoming class is reported as overenrolled.
  
- **Reports and Business**
  - **Undergraduate Program** (Roe) – Nothing to report
  - **Graduate Program** (Catling) – Nothing to report
  
- **Standing Committees**
  - **Admissions** (Buick)

- Buick presented a Title IX admissions report summary. Please see slides uploaded to addenda.
  - Please follow up with Advising regarding any requests for recommendations from students.
  - Friday, May 1 was the deadline for student RSVP. There are currently 15 participants (generally 40-60). Students are waiting for in-person possibility in the future. When that might take place is unknown, but we will plan as it becomes available.
  - We are still seeking recommendations for student speakers, especially undergraduates. This deadline will be extended (check your inboxes). Please send Noell your recommendations. We are working out a virtual hooding.
- **Computing** (Walters) – Nothing to report
- **Curriculum** (Nelson)
  - The Committee discussed developing a consistent policy grading credits for ESS 700- and 800-level courses. This does not apply to ESS 600-level courses (already C/NC). There was no strong opinion grading numerically versus credit/no credit. Graduate students need a certain number of credits to graduate but dissertation credits for PhDs do not need to be numerical. Note that master's students require numerical grades. The Executive Committee will vote on this.
- **Diversity** (Huntington)
  - **There are equity issues concerning Fall time schedules. If your course includes optional or required field trips, ensure that the basic trip information is included in the time schedule before May 8.** See agenda for examples. Email notes to Advising.
  - Please review notes shared by Meghan Oxley regarding how to minimize the threat of Zoom bombing and how to respond when it occurs.
  - Program donors want to give us money because of our commitment to diversity and inclusion.
- **MESSAGE** (Crider)
  - 15 admitted; 5 intend to enroll next year; some waiting about finances, open campus, etc. We can anticipate a smaller incoming class.
- **Oversite** (Bergantz/Conway) – Nothing to report
- **Prelim** (Gorman-Lewis/Winglee) – Nothing to report
- **Promotion, Merit & Reappointments** (Montgomery/Waddington)
  - **Submit your faculty activity reports (FAR).** Given budget projections, it is likely there will be no merit raises, but this is not fully decided. Classified staff and students are contractually guaranteed 2%.
- Senate (Stone) – Nothing to report
- Scholarships, Fellowships and Awards (Holzworth)
  - No Zoom meeting on Thursday. Award recipients will be recognized on the department website.

- College Council Representation (Bergantz) – Nothing to report
- Old Business (None)
- New Business (None)
- Adjourn to Exec Session – 3:14

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Minutes by: Chris Wren

*Attendees:* Bodin, Brown, Buick, Catling, Christianson, Condit, Conway, Creager, Crider, Duvall, Gorman-Lewis, Holzworth, Huntington, Koutnik, Licht, Nelson, Roe, Schmidt, Steig, Teng, Tobin, Waddington, Walters

*Guests:* Barr, Bernard-Kingsley, Black, Dakins, Davidage, Greenberg, Hoffman, O'Neil, Wren, Warren