

Department of Earth and Space Sciences
Meeting of the Faculty
Friday, January 10, 2020 JHN 026 - 2:30 p.m.

MINUTES

Call to Order - Meeting of the Faculty in Open Session

- **Approval of Meeting Minutes- Approved**
 - Approval of **December 6, 2019** Faculty Meeting Minutes.
- **Announcements**
 - Welcome to Cailey Condit new Assistant Professor, started Jan 1, 2020
 - Alison Duvall's promotion to Associate Professor was approved
 - Michelle Koutnik promotion to Associate Research Professor was approved
 - It is time for our biennial all-department Title IX/Bystander Intervention/Building Healthy Workplaces Training with Valery Richardson (UW Title IX Coordinator) and Kiana Swearingen (UW SafeCampus Prevention, Education, & Communications Manager). Please plan to attend this training during the extended seminar slot on Thurs., May 21, from 3:30-5:30 in JHN 075. This is a **REQUIRED TRAINING** for everyone in the department
 - Eric Steig was awarded a 2019 Laboratory Safety Award from EH&S. Eric received a "Pack Leader in Safety" award and his lab's work to compile and post their specific standard operating procedures online for easy access was highlighted as a best practice.
 - Don't forget about the annual food drive, there is a bin in the front office to make donations, ends on Jan 15th.
 - Chair search- Dean has made an offer to an ESS faculty member and negotiations underway
 - College has ~\$700K deficit. How to bring more ABB dollars into the college? Dean expressed that ESS is already pulling more than our share of ABB for the college. College and Chairs/Directors are going to come up with a plan to bring in more money by teaching new classes across the college
 - Other Announcements
- **Reports and Business**
 - **Undergraduate Program** (Roe) – Nothing to report
 - **Graduate Program** (Catling) – Nothing to report
- **Standing Committees**
 - **Admissions** (Buick) –
 - Admissions have closed ~140 applications
 - Graduate application files to review will be coming soon
 - Requesting reviews be completed by the end of the month so invitations can be sent out to candidates.
 - Please let committee know (if you have not already) if you plan to take on students.

- **Computing** (Walters) – Nothing to report
- **Curriculum** (Nelson) –
 - Grades- Please assign grades in a timely fashion. Not doing this greatly affects undergraduate and graduate students
 - Please pay attention to graduate course if it is a C/NC or numerical grade. If you assign C/NC to a numerical grade sometimes students do not get credit.
 - Do not put in an “X” for grades, this creates challenges for students and more work for advising. Please use and “N” grade.
 - We can change the 700 or 800 level classes to C/NC or keep the numerical grades, this would have to be a faculty decision to change how we set up these classes.
 - Curriculum committee will meet and bring a recommendation to the faculty
- **Diversity** (Huntington) - See attached handouts
 - Reducing bias in assessing grad program applications (see attached handout)
 - Handout for avoiding gender bias in reference writing (see attached handout)
- **MESSAGe** (Crider) – Update on outline for revised MESSAGe curriculum and capstone project
 - Three goals in proposing revision
 - Reduce service and advising burden on the faculty advisor
 - Continue to produce revenue for the department
 - Maintain strong student outcomes for job prospects
 - Summary of Proposed Changes
 - Two MESSAGe tracks
 - Capstone track
 - Coursework track
 - Broader core curriculum
 - Currently 5 required core courses and 2 electives
 - Change to choose from selected list in ESS or CoENV
 - Structured group capstone projects
 - Individual separate capstones will be changed to a cohort model, with ~6 students working on a larger project
 - New “Applied Investigations” course open to all
 - Currently seminars and field courses are exclusive to MESSAGe
 - Redesign to be open to all graduate students
 - Juliet Will present more details in the February meeting
 - These changes will be applied for next year
- **Oversight** (Bergantz/Conway) – Nothing to report
- **Prelim** (Gorman-Lewis/Winglee) – Update on Prelim in Executive Session
- **Promotion, Merit & Reappointment** (Montgomery/Waddington) – Nothing to report
- **Senate** (Stone) - Nothing to report
- **Scholarships, Fellowships, and Awards** (Steig) – Nothing to report
- **College Council Representation** (Bergantz/Steig) –
 - Pursuing the conversation about the CoENV retirement policy
- **Old Business**
- **New Business**
- **Adjourn to Executive Session -3:17**

Minutes by: Michelle Barr

Attendees: Abramson, Bergantz, Buick, Catling, Condit, Creager, Crider, Duvall, Fudge, Gorman-Lewis, Holzworth, Huntington, Montgomery, Nelson, Schmidt, Sletten, Steig, Stone, Tobin, Toner, Waddington, Walters, Winebrenner

Staff, Students, and Guests: Barr, Bernard-Kingsley, Black, Gomberg,