

Department of Earth and Space Sciences
 Meeting of the Faculty
 Friday, February 1, 2019
 JHN 111 ~ 2:30 p.m.

MINUTES

Call to Order - Meeting of the Faculty in Open Session

Department Chair Ken Creager called the meeting to order at 2:32 pm.

- **Approval of Meeting Minutes**
 - The **January 11, 2019** Faculty Meeting Minutes were circulated and approved.

- **Announcements**
 - The Open House for prospective graduate students will be from February 27th to March 3rd. The departmental dinner will be held on the evening of February 28th.
 - ESS GALA will be held April 3rd, 4th and 5th.
 - The Awards Ceremony is scheduled for May 9th
 - Faculty Activity Reports (FARS) due March 31st
 - Each Faculty will need to submit a peer teaching evaluation to Michelle Barr by the end of spring term. Michelle will be contacting you if you are past due or due for an evaluation, she will be providing guidelines as well.
 - April Faculty meeting will be shifted to April 12 to avoid conflict with the GALA.
 - Faculty Retreat Survey was sent out, date will either be April 19th or 20th.
 - GSAR will be due soon, due date to be announced.
 - Discussions on mandatory promotions are starting. If you want to start a non-mandatory promotion case please contact Ken.
 - The Dean has asked for a working committee to take another look at the MESSAGE business model to see if improvements can be made.

- **Reports and Business**
 - **Undergraduate Program** (Roe)- Nothing to report
 - **Graduate Program** (Catling) –Nothing to report

- **Standing Committees**
 - **Admissions** (Buick) –
 - The first 4 applicants admitted and the committee has submitted award nominations to the college and graduate school.
 - Deadline for invitation to the open house is Friday February 8. If you want to invite a student (and not have to pay for their visiting costs) please contact the admissions committee.
 - **Computing** (Walters) –
 - The rates for Enhanced Computing Services have been constant since 2013.
 - To account for 2.5% inflation per year, the committee proposed that we increase the fees by 10% per year for the next 5 years and 2.5% per year thereafter.
 - After discussion the faculty was in agreement with this plan.

	Rate set in 2003	+10.0%	+10.0%	+10.0%	+10.0%	+10.0%
	2018- 19	2019-20	2020-21	2021-22	2022-23	2023-24
Faculty (F)	\$552	\$607	\$668	\$735	\$808	\$889

Staff (S)	\$312	\$343	\$378	\$415	\$457	\$502
Graduate Student (G)	\$228	\$251	\$276	\$303	\$334	\$367
Undergraduate Student / Guest (U)	\$60	\$66	\$73	\$80	\$88	\$97

- - **Curriculum: (Schmidt) –**
 - 3 working groups looking at ESS 212, ESS 312, and Field Camp. Please contact David Schmidt if you are interested in participating in these groups
 - **Diversity (Huntington) –**
 - Next faculty meeting the Ombud will be giving a mini workshop for the department to articulate their common values and build a community values statement
 - A goal is to have a guiding document that we can use at the faculty retreat discussions.
 - **MESSAGe (Crider) –** Save the date for the annual MESSAGe reception, Friday March 15, 3-5pm.
 - **Oversight (Bergantz/Conway) –** Nothing to report.
 - **Prelim (Gorman-Lewis/Winglee) –** Nothing to report
 - **Promotion, Reappointment & Merit (Steig) –** Nothing to report
 - **Senate (Stone) –** Nothing to report
 - **Scholarships, Fellowships, and Awards (Stone) –** Nothing to report.
 - **College Council Representation (Bergantz/Steig) –**
 - Overview of each department in the College of Environment and the ABB allocation.
- **Lisa Graumlich and Stephanie Harrington visited and discussed budgets**
 - Provost working with the state to get more funding for mandated merit raises.
 - Dean presented the last decade of faculty merit increases including where funds came from. The department will need to start covering merit increases in 2020 and needs a plan for this.
 - A large online class that is no longer being taught has created a short term dip in funding for the college. There is a working group formed to create a plan to re-coup loss of funding.
 - Faculty asked questions around what incentives there were to increase student credit hours/majors or create more courses to bring in more ABB funding.
 - Dean addressed that although the ABB has not increased with a larger course load, the college has compensated ESS with extra permanent funds for a variety of things.
- **Old Business**
 - Nothing to report.
- **New Business**
 - Nothing to report

Minutes by Michelle Barr.

Attendees: Faculty –Abramson, Bergantz, Bodin, Brown, Buick, Catling, Creager, Crider, Duvall, Fudge, Gorman-Lewis, Huntington, Koutnik, McCarthy, Montgomery, Roe, Schmidt, Steig, Stone, Toner, Walters, Winebrenner, Winglee.

Staff, Students, and Guests: Barr, Bernard-Kingsley, Black, Dakins, Gomberg, Graumlich, Harrington, Hartog, Hoffman, Jigjidsuren