

Department of Earth and Space Sciences  
Meeting of the Faculty  
Friday, February 7, 2020 JHN 026 - 2:30 p.m.

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**AGENDA**

**Disability Resources –**

- Adiam Tesfay, Interim Director, Disability Resources for Students (DRS)
- Britt Neff, Access Coordinator, Disability Resources for Students (DRS)
- Bree Callahan, Americans with Disabilities Act (ADA)/Section 504 Coordinator, Compliance Services

**Call to Order - Meeting of the Faculty in Open Session**

- **Approval of Meeting Minutes**
  - Approval of **January 10, 2020** Faculty Meeting Minutes.
- **Announcements**
  - Eric Steig is officially the new chair of ESS, welcome
  - ESS Gala is planned for April 1-3 (Brody Hovatter to make announcement about event)
  - It is time for our biennial all-department Title IX/Bystander Intervention/Building Healthy Workplaces Training with Valery Richardson (UW Title IX Coordinator) and Kiana Swearingen (UW SafeCampus Prevention, Education, & Communications Manager). Please plan to attend this training during the extended seminar slot on Thurs., May 21, from 3:30-5:30 in JHN 075. This is a **REQUIRED TRAINING** for everyone in the department
  - Reminder from the College:
    - i. The collegial evaluation of teaching effectiveness shall be conducted prior to recommending any renewal of appointment or promotion of a faculty member ([Faculty Code Section 24-57 Subsection A](#) articulates this requirement and the frequency depending on track and rank). In addition, for faculty at the rank of assistant professor, or associate professor or professor "without tenure" under [Chapter 25, Section 25-32, Subsection D](#), or with the instructional title of lecturer the collegial evaluation shall be conducted every year. For other faculty at the rank of associate professor or professor or with the title of senior lecturer, principal lecturer, or professor of practice the collegial evaluation shall be conducted at least every three years. A written report of this evaluation shall be maintained and shared with the faculty member.
    - ii. Please contact Michelle if you need to know that date of your last collegial evaluation.
  - Other Announcements
- **Reports and Business**
  - **Undergraduate Program** (Roe) – Nothing to report
  - **Graduate Program** (Catling) – Update on tuition costs and graduate fellowships

- A need has arisen to develop a policy for how to deal with tuition costs and graduate fellowships.
- This includes revisiting a 2013 ESS policy on the topic, which is somewhat out-of-date.

- **Standing Committees**

- **Admissions** (Buick) – Update on Admissions
- **Computing** (Walters) – Nothing to report
- **Curriculum** (Nelson) – Nothing to report
- **Diversity** (Huntington) - Best practices in faculty hiring
- **MESSAGe** (Crider) – Nothing to report
- **Oversight** (Bergantz/Conway) – Nothing to report
- **Prelim** (Gorman-Lewis/Winglee) – Nothing to report
- **Promotion, Merit & Reappointment** (Montgomery/Waddington) – Nothing to report
- **Senate** (Stone) - Update from the Senate Meeting
- **Scholarships, Fellowships, and Awards** (Holzworth) – Please start encouraging student to apply for departmental awards. Application site will be opening later this month.
- **College Council Representation** (Bergantz/Steig) – Update on the latest guidelines about the 40% rehire resulting from negotiations between the College Council and The Dean's office
- **Old Business**
- **New Business**
- **Adjourn to Executive Session**